COPPIN STATE UNIVERSITY CLUB FOOTBALL STUDY HALL GUIDELINES

Study sessions are organized by the Department of Health and Human Performance for Club Football student-athletes to provide frequent opportunities for individual study for student-athletes. These study sessions should be utilized wisely. It is up to each individual student-athlete to manage his time during study sessions.

Below are the guidelines for study hall:

1. Study Hall Days and Times:

Study hall sessions will run from Monday through Friday in the Physical Education Complex (PEC) room 169. All Club Football student athletes are required to attend study hall for a minimum of 10 hours. Probationary and high-risk student-athletes are required to attend study hall for a minimum of 15 hours. Student-athlete’s session times may be assigned by the Department of Health and Human Performance for Club Football Coaches or Program Management Staff.

Study hall hours will be held every Monday & Wednesday 9:00 a.m.-4:00 p.m., Friday 9:00am-1:00pm, 2:00pm – 4:00pm and Tuesdays & Thursday 12:00 p.m.-4:00 p.m. If additional time is needed in the lab a Student Athlete may request access into the lab as long as a lab monitor is available.

YOU MAY LOG A MAXIMUM OF 3 HOURS PER DAY!!! This can be done in THREE consecutive hours or in THREE separate one-hour time blocks. As always, a one-hour minimum is required each time you log in.

STUDY HALL HOURS WILL NOT BE RECORDED AFTER 4:00 PM DURING THE WEEK. Unless authorized by Club Football Program Management Staff.

2. Absences:

Emergencies and extenuating circumstances are the only acceptable reasons for not completing the 4 hours during the week. These should be discussed with the Director of Operations or the Administrative Coordinator for Club Football and the student-athlete, not a parent or coach. DO NOT BRING FORTH ANY OTHER EXCUSE, as it will not be accepted. You must learn to manage your time and plan accordingly each week for all of your activities, interests and requirements. Our office will assist you with this if you are having difficulty.

3. Rules:

* Student-Athletes must present their Student ID for admittance into the Study Hall. If you lost it or forgot it – GO GET IT. Be prepared to leave ID. If you don’t leave ID and walk out without acknowledging the monitor, we will not know when you left and cannot record the time. Therefore, time will not be recorded for that session.

* Once a student-athlete signs in to study hall he is to begin studying IMMEDIATELY. A student-athlete will not be permitted to sign in and then “visit” another location elsewhere on campus (coach, trainer, etc.). Bathroom
breaks will be monitored. Student-athletes must return within five minutes of taking a bathroom break. IF YOU CHOOSE TO KEEP GETTING UP PERIODICALLY YOUR TIME WILL BE TAKEN AWAY. Since you will only be credited a maximum of 2 hours a day, though your entire time will be recorded there is no reason to take continuous breaks.

* Study hall is to remain quiet at all times.

* A minimum of 10 hours of study hall are required for all student-athletes, unless Probationary and high-risk student-athlete which requires a minimum of 15 hours.

* All 10 hours must be completed between Monday and Friday, unless otherwise authorized.

* Failure to complete the required 10 hours of study hall will result in an automatic suspension from the student-athlete’s next scheduled contest. This will carry over into the following academic year if you are injured or if you are in your non-traditional season.

* No electronic devices are allowed in study hall. (ipods, mp3 players, cell phones, etc.). Should your work require you to utilize headphones, you MUST obtain permission from the monitor prior to the start of your session and the volume must remain low, as to not bother other students.

* No food or drink near the computers.

* No hats or hoods are to be worn in study hall.

* Student-athletes are prohibited from checking their e-mail, using instant messenger, facebook, my space, playing games, “surfing the web”, or using the computers for non-academic activity while signed in for study hall hours.

* Do not turn or move the monitors on the computers.

* Make sure to use a USB drive or pen drive and bring work with you. If a computer accidentally shuts down all work will be lost even if you saved it to the hard drive.

* Monitors have the authority to dismiss a student-athlete from a study session if he is disruptive, disrespectful or unproductive.

* All study hall hours MUST be completed in the Physical Education Complex (PEC) room 169.

* The use of computers during the study sessions are on a first come, first serve basis and are subject to monitoring at all times.

* The monitor will log your start and end time. It is your responsibility to keep track of your cumulative hours. You may ask the monitor but do not consistently do this throughout your study hall session.

PAY ATTENTION WHEN THE TIMES ARE RECORDED. It is in your best interest to write down the hours for your own reference so that everyone is on the same page. Monitors are instructed to round to the nearest 5-minute mark.

IF THERE ARE ANY QUESTIONS, PLEASE CALL MR RAHIM BOOTH X3383 or MR. K. D. CARRINGTON,II X6801